

MEETING MINUTES
GARDENS OF GULF COVE STREET & DRAINAGE UNIT ADVISORY COMMITTEE
December 5, 2012
10:00am - Gardens of Gulf Cove Club House

Attendees: Jack Anderson, Mel Rathbun, Greg Smyth, and Martha Vanderbilt

County: Judith Nothdurft and Sandy Wright

Guests: Sign-in sheet attached

The meeting was called to order at 10:03 a.m. with a roll call that determined a quorum was present.

The Committee discussed voting for a Vice Chair. Ms. Vanderbilt nominated Mr. Anderson. Mr. Anderson declined the nomination. Mr. Anderson nominated Ms. Vanderbilt to serve as Vice-chair; the nomination was seconded by Mr. Rathbun and passed unanimously, Ms. Vanderbilt accepted the nomination.

Member status was reviewed. There are two openings, one regular to replace Carolyn Stone and one alternate member.

Minutes: The minutes from the September 5, 2012 meeting were unanimously accepted as written.

Old Business

- Maps - The final version of the maps that were requested by the Committee were distributed.
- Lakeview Restaurant/Lake – The Lakeview Restaurant has no ERU assessment. The property does not connect to a County maintained road within the Unit; therefore, it doesn't meet the requirement for payment. The lake does pay an assessment rate of \$1590.00 into the MSBU. Only properties that touch a County maintained road are assessed.
- There was discussion regarding the possible construction of a McDonalds Restaurant within the Unit. Contact information for the Zoning Department will be supplied to the committee if they wish to voice their concerns.
- Street Sweeping – The request for a change order to add an additional cycle during July to the contract is in process.
- Sidewalk Project – The Project Manager has submitted the Request for Letters of Intent (RLI). Purchasing has approved the ranking of the terms. The design will begin after contract negotiations are complete. Ms. Nothdurft is waiting for a response on the one cent sales tax funding.
- Englewood Road – The request for an inspection of the road is complete. The inspector reported finding no major issues. The Committee agreed to watch the road for further deterioration and will address the condition of the road if it worsens.
- Reserve Balance – Budget reports were distributed for review and discussion.
- State Contact Information – Contact information regarding the planting of additional trees on 776 was distributed.

GARDENS OF GULF COVE STREET & DRAINAGE UNIT ADVISORY COMMITTEE

December 5, 2012

Page 2

New Business:

- Lots Without Sidewalks – Mr. Smyth distributed and explained maps. Blue areas show no sidewalks. Yellow areas show areas that should have sidewalks and don't. Mr. Anderson made a motion to get an estimate for the cost to develop sidewalks in the yellow areas shown on the map. The motion was seconded by Ms. Vanderbilt and passed unanimously. The Committee agreed to get the estimate then discuss and vote on what work should be done during the FY 2013/2014.
- Fiscal Year and Financial reports – Year end reports, activity reports and actual reports were distributed for review and discussion.
- 2 Year Budget Cycle – Next year will be the beginning of a new 2 year budget cycle for fiscal years 2013/2014 and 2014/2015. The Committee will be required to identify any projects they want to be worked on for the next two years. Information must be given to Fiscal Services by the end of January 2013. A draft budget will be returned to the Committee for review and approval in March 2013.
- ADA Requirements for Sidewalks – Mr. Black from the Risk Management Division has received a county wide report from the consultants regarding ADA compliance. Roads and time schedules will be determined by Public Works. Typically sidewalk activity will trigger ADA compliance. Ms. Nothdurft will inquire about a status update and if the installation of the sidewalk connectors would trigger ADA Compliance. Mr. Smyth made a motion to get an estimate of the cost to make all corner intersections within the entire development ADA compliant. The motion was seconded by Mr. Anderson and passed unanimously.
- There was discussion regarding future bicycle trail installation during the FY 2015/2016 budget.
- Questions/topics for future discussion
 1. Estimate for sidewalk connectors shown on the maps in yellow.
 2. Estimate for ADA Compliance at intersections.
 3. One cent sales tax briefing
 4. New two year budget cycle for FY 2013/2014 and 2014/2015.

Next meeting is scheduled for Tuesday January 29, 2013 at 10:00a.m.

The meeting was adjourned at 11:08 a.m.

Submitted by:



Sandy Wright
Public Works Department

GARDENS OF GULF COVE STREET & DRAINAGE ADVISORY COMMITTEE ATTENDANCE ROSTER

MEETING DATE: December 5, 2012

MEETING TIME: 10:00am Gardens of Gulf Cove Club House

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